

# CHILD SUPPORT COMMUNITY SERVICES AND VOLUNTEER PROGRAM

## GET ON THE TEAM!

**HELP MAKE** an important difference in the lives of Texas children by volunteering at the Office of the Attorney General's Child Support Division. More than 80 offices around the State need your help to:

- locate absent parents
- establish paternities
- establish and enforce child support orders

**IF YOU** have the time to contribute on a regular basis,

**IF YOU** are part of an organization that believes in community service,

**IF YOU** are part of an intern or job training program that requires work experience,

**IF YOU** want the personal satisfaction of making a difference in the life of a child. . .

**we want  
you!**

## VOLUNTEER VOICES

**"NOT ONLY** am I gaining valuable work experience, I'm giving back to the community by volunteering."

**"YOU WILL** be rewarded far beyond your expectations!"

**"IT'S A** constant learning experience."

**"IT'S WONDERFUL** to be part of a team dedicated to saving our children."

**"IT LOOKS** great on my resume. It gives me an edge with prospective employers because of the practical work experience I now have under my belt."

**"WHEN YOU** help one child, everyone's future is changed for the better."

**"WHERE ELSE** could I get this kind of experience and still benefit so many others at the same time?"

**"I'LL NEVER** regret volunteering with the Child Support Division -- it'll always be something I can feel good about."



## CONTACT INFORMATION

### BY US MAIL

Office of the Attorney General  
Child Support Division  
P.O. Box 12017  
Austin, TX 78711-2017

### ON THE INTERNET

**Web site:** [www.texasattorneygeneral.gov](http://www.texasattorneygeneral.gov)

**E-mail:** [child.support@oag.state.tx.us](mailto:child.support@oag.state.tx.us)

### BY TELEPHONE

#### Regional Call Centers and Area Offices (all voice)

Harris County.....(713) 243-7100  
Dallas/Tarrant County.....(972) 339-3100  
Bexar County.....(210) 841-8450  
Travis County.....(512) 514-7000  
Lubbock.....(806) 765-0094  
McAllen.....(956) 682-5581  
Tyler.....(903) 595-6900  
El Paso.....(915) 855-3540

### 24 HOUR VOICE INFORMATION RESPONSE SYSTEM

(800) 252-8014

### FOR THE DEAF AND HARD-OF-HEARING

(800) 572-2686 (TTY)  
(512) 460-6338 (Voice)

## APPLICATION FORM FILL OUT AND MAIL IN THIS PAGE, OR REGISTER ONLINE

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone ( ) \_\_\_\_\_

### TYPE OF POSITION YOU ARE SEEKING

☐ Volunteer    ☐ Intern    ☐ Other training program

Days Available: \_\_\_\_\_

☐ Mornings    ☐ Afternoons

The Child Support Division offers a wide variety of positions to satisfy almost any area of interest. Place a check beside each area that interests you and mail today!

- |   |  |
|---|--|
| <input type="checkbox"/> Clerical                           | <input type="checkbox"/> Data entry                  |
| <input type="checkbox"/> Answer phones                      | <input type="checkbox"/> Prepare application packets |
| <input type="checkbox"/> Interpreter                        | <input type="checkbox"/> Sort and mail brochures     |
| <input type="checkbox"/> Operate personal computers         |  |
| <input type="checkbox"/> Handle customer inquiries          |  |
| <input type="checkbox"/> Assist with customer intake        |  |
| <input type="checkbox"/> Assist in collecting child support |  |
| <input type="checkbox"/> Other duties as assigned           |  |

### FILL OUT AND MAIL TO:

Community Services and Volunteer Program  
Child Support Division  
P. O. Box 12017 – MC051  
Austin, Texas 78711-2017